



ACADIANA AREA HUMAN SERVICES DISTRICT

Serving Acadiana with Quality Compassionate Care

Acadiana Area Human Services District

Board Meeting Minutes

Tyler Behavioral Health Clinic

July 20, 2016

Members Present: Rob Eastin (Evangeline Parish); Ryan Verret (St. Martin Parish); Janise Hardy (Vermilion Parish); David Merrill (Governor Appointment/Iberia Parish); Claire Daly (Governor Appointment/Iberia Parish); Micah Moscovis (St. Landry Parish); Mary Neiheisel (Lafayette Parish);

Members Absent: Elizabeth West (Governor Appointment/Evangeline Parish); Darla Louviere (Iberia Parish); John Stefanski (Acadia Parish);


Employees: Brad Farmer, Executive Director; Monica Echeverria, Administrative Assistant; Daniel Leger, Chief Financial Officer

Others: Katie Demoruelle, LA Legislative Auditor; Mauricia Walters, Families Helping Families; Laura Breaux, Families Helping Families

Agenda Item	Discussion	Action
Call to Order		Call to order by Rob Eastin, Vice-Chair, at 3:37p.m.
Roll Call	7 board members personally present.	
Quorum	7 board members personally present.	Secretary announced a Quorum present.
Approval of the Consent Agenda for July 20, 2016	Janise Hardy / Micah Moscovis moved/seconded approval of the Consent Agenda for July 20, 2016.	Motion passed unanimously
Approval of the meeting minutes for June 22, 2016	Janise Hardy requested a change in the wording of the June 22, 2016 minutes. Janise Hardy / Micah Moscovis moved/seconded to accept the amended minutes with the requested change.	Motion passed unanimously
Solicit Public Comment Requests	Public Notices were posted at the AAHSD clinics and on the website. Open meeting laws are available.	

Agenda Item	Discussion	Action
Public Comments/Input	No public comments.	
LA Legislative Auditor:	Katie Demoruelle with the Legislative Auditor's Office presented the findings of their recent audit of AAHSD. The audit reviews two years of fiscal records. The focus of the audit is on delivery of services, revenue and billable claims. There were no finding in the final report and the report will be made public.	Brad Farmer will forward the final audit report to the Board.
<p>Agenda Calendar Items</p> <p>a. Executive Limit</p> <p> i. Global Executive Constraint (pg 3)</p> <p>b. Board Business</p> <p> i. Special election to fill vacancies in Board Vice-Chair and Secretary (Bylaws, Article IV, 4)</p>	<p>Brad Farmer presented the following reports as examples of monitoring for this policy: Compliance, CARF Accreditation, Legislative Audit, and AIP.</p> <p>David Merrill / Mary Neiheisel moved/seconded that the Board is operating in compliance with this policy.</p> <p>There is currently a vacancy for the position of Vice-Chair and Secretary.</p> <p>Janise Hardy / Mary Neiheisel moved/seconded to elect Darla Louviere as the Vice-Chair.</p> <p>Mary Neiheisel / Claire Daly moved/seconded to elect Elizabeth West as the Secretary.</p>	<p>Motion passed unanimously</p> <p>Motion passed unanimously</p> <p>Motion passed unanimously</p>
<p>Comments from Ex. Director</p> <p>a. Budget Update:</p> <p>b. Current Project Update:</p>	<p>Daniel Leger reviewed the 2016-2017 fiscal year budget. AAHSD received a budget reduction of \$222,210.00. The state is currently under a spending freeze with no expiration date. There is a possibility of a mid-year budget reduction.</p> <p>Dr. Rebekah Gee, Secretary of LDH, will be visiting the Tyler BHC on July 27th as part of the Medicaid expansion tour.</p>	

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	<p>AAHSD will host the CARF 202 Behavioral Health Training on Tuesday, July 26th at the Lafayette Parish Sheriff's Office complex.</p> <p>The Community and Family Task Force will meet on July 27th in Baton Rouge.</p> <p>AAHSD will have an exhibitor table at the annual LASACT conference held in Baton Rouge on July 31- August 3.</p> <p>AAHSD will be assisting the Office of Behavioral Health with a federal grant that has been awarded to them. Part of the grant is to host training and the AAHSD staff will be able to attend. AAHSD will be listed as the sponsor for the training.</p> <p>New signage will be ordered for all of the clinics. It will display the AAHSD logo as well as the clinic name.</p>	<p>The Board requested specifics on the training that will be offered.</p>
<p>Board Member Advocacy (Activity) Reports</p>	<p>Claire Daly reported about the FINS program in Iberia and St. Martin parishes. There are new standards in place for the FINS program.</p>	
<p>Comments from Chair a. Matrix Indicators</p>	<p>The Chair asked for suggestions from the Board on what types of data and numbers from the District they would like to see.</p> <p>Brad Farmer spoke with Yancey Mire (BH Director) and Richard Landry (DD Director) about the types of broad data that can be retrieved quickly each month per clinic.</p> <p><u>Behavioral Health:</u></p> <ol style="list-style-type: none"> 1. number of admits and discharges 2. wait times 3. number of crisis services provided 	

Agenda Item	Discussion	Action
	<p><u>Developmental Disabilities:</u></p> <ol style="list-style-type: none"> 1. number of cases opened and closed 2. which programs had new cases opened <p>The Board members suggested the following indicators per each clinic:</p> <ol style="list-style-type: none"> 1. number of fulltime clinical staff 2. number of direct contact clients served 3. number of individuals seen 4. number of services provided 5. number of clients served using evidence based practice 6. number of contracts per parish 7. number of clients served per parish 	
Date, Time & Location of Next Meeting	<p>Date and Time: Wednesday, August 24, 2016 @ 3:30pm</p> <p>Location : New Iberia BHC 611 West Admiral Doyle Drive New Iberia, LA 70560</p>	
Adjournment	Janise Hardy / Claire Daly moved/ seconded adjournment.	Meeting adjourned at 5:10 pm
Submitted by Chair		Chair, AAHSD Board of Directors